

**Vermillion Youth Soccer League Bylaws**  
(Revised October 2010)

**Mission Statement**

The mission of the Vermillion Youth Soccer League is to promote and foster the game of soccer by providing opportunities for both recreational participation and player development to all youth in the Vermillion area. VYSL strives to integrate the building of self-esteem, self discipline, teamwork, proper attitudes towards competition and sportsmanship, and respect toward self and others into each player's soccer experience. Most importantly, it is to provide a fun, enjoyable, and satisfying experience for all involved: players, coaches, referees, and parents. It is also the league's goal to provide opportunities in technical and tactical development, coaching education, and referee education.

I. Membership and voting rights.

A. The general membership of the Vermillion Youth Soccer League shall consist of all adults, eighteen (18) years or older (with the exception of licensed referees age 11 or older), who are actively participating in the Vermillion Youth Soccer League in the following capacities:

1. Parents of registered players,
2. Head coach of each team,
3. Board of Directors,
4. Referees recognized by the Vermillion Youth Soccer League Board of Directors for membership purposes,
5. High School Board of Directors,
6. Club Soccer Coaches and Club Board of Directors, and
7. Other adults recognized by the Vermillion Youth Soccer League Board of Directors for membership purposes.

Membership granted by recognition of the Vermillion Youth Soccer League Board of Directors is renewable on August 1 of each year. Adults qualifying for membership are considered registered adults.

B. Each registered adult, head coach, and each officer of the Vermillion Youth Soccer League, in good standing, shall have one vote on matters acted upon by the general membership.

C. The bi-seasonal year of the Vermillion Youth Soccer League shall begin on August 1<sup>st</sup> and end on July 31<sup>st</sup> of the current calendar year.

## II. Duties of the Board of Directors

- A. The Board of Directors shall be responsible for setting policy for the transaction of all business of the Vermillion Youth Soccer League in accord with these Bylaws and shall be responsible for the declaration of the standing (good or bad) of teams.
- B. The Board of Directors shall be responsible for establishing Rules and Regulations governing all activities of the Vermillion Youth Soccer League. The Board of Directors shall, upon recommendation of the President or the Rules and Regulations Committee, consider/approve additional rules and regulations for governing operations and competitions not explicitly covered by established rules and regulations.
- C. No Board Member may serve more than 2 years in the same position unless requested by the full Board.
- D. In the event of the permanent absence of an officer of the Vermillion Youth Soccer League due to illness, resignation, or other cause, the Board of Directors shall appoint a replacement in an acting capacity until a permanent replacement is named by the general membership in accordance with the voting procedures for elected officers. An officer absenting himself from three successive meetings of the Board of Directors without explicit just cause may have his office declared vacant by the Board of Directors.
- E. A member of the Board of Directors may NOT vote on an issue explicitly concerning his/her own team.

## III. Duties of Officers

### A. **President**

The President shall direct the officers, committees, and Board of Directors, and shall act as the presiding officer at all meetings of the Board of Directors and general membership. The President shall be responsible for conducting the business of the Vermillion Youth Soccer League, for implementing policies established by the Board of Directors, and for coordinating the activities of the Vermillion Youth Soccer League. The President will also coordinate with the Director of Club Soccer all activities relating to club soccer and coordinating with the High School

Board all activities regarding high school soccer. This is not limited to liason to SDHS (South Dakota High School Soccer), SDSSA (South Dakota State Soccer Association) as it relates to junior varsity & varsity players and the decision regarding eligibility of players, for club soccer, for general administration, and for other duties as the Board of Directors may approve or direct. Additional committees may be appointed as necessary by the President.

**B. Vice President**

The Vice President shall assist the President in his or her duties. In the event of the President not being able to attend a Board meeting, the Vice President will assume the President's duties. The Vice President shall recommend long range projects and goals for the betterment of the Vermillion Youth Soccer League. The updating of the Bylaws & Addendum to the Bylaws will be the responsibility of this officer as well as updating the Rules and Regulations Policies. Any changes to the Bylaws or Rules and Regulations Policies will be added to the Board of Directors agenda at the next full Board meeting.

**C. Director of High School Soccer**

The Director of High School Soccer will run under the direction of VYSL. This person will directly oversee the high school program and will form a High School Committee. The High School Committee will meet as needed and consist of a High School Boys Manager, High School Girls Manager, High School Boys Rep, and High School Girls Rep, Coaches, and the Treasurer for high school soccer and others as assigned. High School Soccer will follow the Policy and Procedures for High School Soccer, found in appendix A.

**D. Director of Club Soccer**

The Director of Club Soccer will run under the direction of VYSL. This person will directly oversee the Club Soccer Program and will form a Club Soccer Committee. The Club Soccer Committee meets as needed and will consist of two parent representatives, the coach, and others as needed and assigned. Club Soccer will follow the Policy and Procedures for Club Soccer, found in appendix B.

E. **Secretary**

The Secretary shall record the minutes of all meetings and shall maintain and distribute typed meeting minutes to all Board members in a timely manner through mail or electronically. The secretary shall also assist the presiding officer at meetings in determining and maintaining the agenda, and shall perform other duties as directed by the President.

F. **Game Coordinator**

The Game Coordinator shall be responsible for all aspects of carrying out the schedule of the Vermillion Youth Soccer League including coordination with Yankton Youth Soccer. The Games Coordinator will work closely with the Director of Referees.

G. **Director of Referees**

The Director of Referees shall be responsible for recruiting and organizing the training of the referees and to help recruit and organize any training for coaches. Qualified referee instructors shall be solicited to train, evaluate and place, by division, the League's referees. Director of referees is responsible for updating the Board on any rules or regulation changes and communicate with the Board any issues or concerns regarding referees and their interactions with players, coaches, and spectators as it relates to the Leagues Code of Conduct.

H. **Equipment Coordinator**

The Equipment Coordinator, under the direction of the Board of Directors, shall be responsible for determining the material requirements of the Vermillion Youth Soccer League. The Equipment Coordinator shall be responsible for the purchasing, distribution and collection, when appropriate, of all equipment, such as uniforms or shirts, nets, balls and other game and practice materials.

IV. Duties of Non-Elected Positions

A. **Treasurer/Registrar (Paid Position)**

The Treasurer/Registrar shall be paid \$250 per season or \$500 per year.

The Treasurer/Registrar shall oversee the collection of all dues and fees, shall have charge of all monies, issue bills and receipts for dues and fees, and pay all bills due of the Vermillion Youth Soccer League, including the payment of referees. The Treasurer/Registrar shall maintain checking and savings accounts in a reputable bank in the name of the Vermillion Youth Soccer League, with signature authority requiring two of the following: President, Treasurer/Registrar. The Treasurer/Registrar shall keep a detailed record of the income and expenditures and submit a written, detailed monthly report to the Board of Directors and a written general report at each Annual General Membership meeting.

The Treasurer/Registrar shall be responsible for executing the registration of teams and players with the Vermillion Youth Soccer League and the South Dakota State Soccer Association. The Treasurer/Registrar shall maintain team and player registration records including birth certificates, team rosters and coaches. It will also be the responsibility of the Registrar for keeping track of Volunteer Disclosure Forms (VDF's) from all adult volunteers according to the SDSSA schedule and reminding volunteers to fill them out each season.

**B. High School Treasurer**

The HS Treasurer shall oversee the collection of all dues and fees, shall have charge of all monies, issue bills and receipts for dues and fees, and pay all bills due of the HS Soccer teams, including payment of referees. The HS Treasurer shall maintain checking and savings accounts in a reputable bank in the name of the Vermillion High School Soccer League, and with a signature authority requiring two of the following: President and HS Treasurer. The Treasurer shall keep a detailed record of the income and expenditures and submit a written, detailed monthly report to the Board of Directors and a written general report at each Annual General Membership meeting.

**C. Website Director**

The Website Director shall be responsible for maintaining communications between the Vermillion Youth Soccer League and the media, including, but not limited to, scores, standings, and information on upcoming events.

**D. Recreation Director of the City of Vermillion**

The Recreation Director of the city of Vermillion shall serve as an ex officio, non-voting member of the Board of Directors of the Vermillion Youth Soccer League.

## VI. Meetings

- A. The officers meet quarterly for the purpose of reviewing the operations of the Vermillion Youth Soccer League. The presiding officer shall, at each meeting, reserve a suitable portion of time for the officers to meet as the Board of Directors to conduct appropriate business. Additional meetings shall be held as deemed necessary by the President.
- B. The general membership is welcome at any Board of Directors meeting, as nonvoting members, and may address business from the floor.
- C. An annual general membership meeting shall be held during the Fall season. Members of the Board of Directors shall be elected at the annual meeting in November.
- D. Special meetings of the general membership may be called for particular purposes by petition of the head coaches of five teams or by the Board of Directors. Such special meetings or special sessions take precedence over the scheduled meetings or agenda.
- E. A majority of votes cast is required to decide any question except where explicitly stated otherwise.

## VII. Meeting procedure and order of business

- A. The order of business at all officers and general membership meetings, excepting special meetings, shall be:
  - Meeting brought to order
  - Roll call
  - Recognition of guests and visitors
  - Approval of minutes of previous meeting
  - New Business from the floor
  - Board of Directors report
  - Unfinished business
  - New business
  - Miscellaneous
  - Adjournment
  - Board of Directors' business (executive session)
- B. The procedures of any meeting shall be governed by "Robert's Rules of Order." A parliamentarian may be appointed by the President as needed.

## VIII. Administration

- A. The Vermillion Youth Soccer League shall be administered as a nonprofit educational organization.
- B. The Vermillion Youth Soccer League shall maintain itself as a member in good standing of the South Dakota State Soccer Association, and will comply with the Constitution, Bylaws, and Rules and Regulations of the United States Youth Soccer Association and the South Dakota State Soccer Association.
- C. The policies of the Vermillion Youth Soccer League shall be determined by the Board of Directors, consisting of elected officers of the Vermillion Youth Soccer League. The Board of Directors will assume the execution of the provisions, in all matters, of the Bylaws and Rules and Regulations, in good conscience and shall be answerable only to the general membership as a whole.
- D. The President shall administer the affairs of the Vermillion Youth Soccer League in accordance with these Bylaws, Rules and Regulations, and execute the policies directed by the Board of Directors.
- E. The elected officers of the Vermillion Youth Soccer League shall be: President, Vice President, Director of High School Soccer, Director of Club Soccer, Secretary, Game Coordinator, Training Coordinator, and Equipment Coordinator, to be elected during the annual general membership meeting for a twelve-month period commencing in November. Non elected positions will be reviewed or appointed at the annual meeting which are held in November.

The order of succession as presiding officer follows the order of the above list. The President will not have a vote on the Board of Directors except in case of a tie.

- F. The Vermillion Youth Soccer League is an all volunteer board and that no member shall be paid, with the exception of the Treasurer/Registrar.
- G. A decision required by the Board of Directors which, in the judgment of the President, cannot wait for a regularly scheduled meeting of the Board of Directors, shall be rendered by the majority of the Board of Directors.

- H. The assets of the Vermillion Youth Soccer League, in case of dissolution, will be turned over to a nonprofit organization as determined by the Board of Directors.
  - I. The Vermillion Youth Soccer League shall conduct two (2) playing seasons (Fall and Spring) each year. At the start of the fall season, teams will be formulated based on player age in accordance with South Dakota Soccer Association Rules and Regulations.
- IX. Amendments and Modifications
- A. Amendments and modifications to the Bylaws may be made only at an annual general membership meeting or at a special general membership meeting called for a particular purpose. A simple majority of votes cast is required to decide such questions.
  - B. Amendments and modifications to the Rules and Regulations may be made by simple majority vote of the Board of Directors at a regularly scheduled Board meeting.
  - C. Amendments and modifications to the Bylaws or the Rules and Regulations shall take effect immediately, but shall not be applied retroactively.
- X. Removal of Officers
- A. Removal of elected officers for cause may be done at the annual membership meeting. A two-thirds majority of votes cast is required for removal.
  - B. The Board of Directors may suspend any of its members by a two-thirds majority vote pending removal proceedings as in (A) above. If the presiding officer is suspended, the order of succession shall be invoked.
- XI. General membership review of Board of Directors and Executive Rulings.
- A. Any five head coaches of teams jointly may petition for a general membership meeting or special session of any general membership for the purpose of review of a ruling of the Board of Directors. A simple majority of votes cast is required for the revision of a ruling of, or instruction to, the Board of Directors.

XII. High School Soccer

- A. High School Soccer will run under the direction of the VYSL. The Director of High School Soccer will directly oversee the High School program and will form a High School Committee. The High School Committee will meet as needed and consist of a HS Boys Manager, HS Girls Manager, HS Boys Rep, and HS Girls Rep, coaches, and the treasurer for HS Soccer and others as assigned. High School Soccer will follow the Policy and Procedures for High School Soccer, found in appendix A.

XIII. Club Soccer

- A. Club Soccer will run under the direction of the VYSL. The Director of Club Soccer will directly oversee the Club Soccer Program and will form a Club Soccer Committee. The Club Soccer Committee meets as needed and will consist of two parent representatives, the coach, and others as needed and assigned. Club Soccer will follow the Policy and Procedures for Club Soccer, found in appendix B.